



# The Catholic Parish of Stevenage Old Town

The Church of the Transfiguration of Our Lord · Stevenage Old Town  
Shared church of Christ the King · Symonds Green



## MEETING MINUTES

MEETING NAME	ORGANISER
Parish Council	Sue Coy

LOCATION	DATE	TIME	DURATION	MEETING NUMBER
Old Town, Presbytery	20/01/2009	19:00	1.0 Hours	008

DISTRIBUTION (Participants, Copies for information)				
ATTENDEES		APOLOGIES		COPIES
Sue Coy - Chair	SC	Liz Canavan	LC	Attendees plus: LC,TJ,TL,AM,JP,BV
Mark Cranny	MC	Teresa Jones	TJ	
Anne Francis	AF	Tony Lennon	TL	
Maria Hoffman	MH	Audrey Murphy	AM	
Kris Kasperowicz	KK	Janet Page	JP	
Peter Stones	PS	Bernadette Vella	BV	
Father Frank	Fr.F			
Sister Loretta	Sr.L			
Father Dermot Morrin	Fr.D			

**Type:** A=Action, D=Decision, S=Statement, I=Information

**Status:** New, Open, Outstanding, Closed, Superseded

**Priority:** 1=High, 2=Normal, 3=Low

**Date:** Date due, Date Completed, Date superseded

Item	Type	Description	Status	Pri.	Owner	Date
1.		SC opened the Parish Pastoral Council (PPC) meeting with a prayer.				
2.		After apologies for absence the minutes from the previous meeting were approved.				
3.	S	<b>Visitation of Bishop Stack</b> There was some discussion regarding what was said by Bishop Stack in his meeting with the PPC. Fr.F pointed out that Welwyn Garden City would soon be a "one parish town" and something similar could happen in Stevenage: Bishop Stack had suggested that our parish begins planning for the future.				
	I	The announcement of the appointment of the next Cardinal should be sometime in February.				
4.		<b>Parish activities</b> Alan Bruce, Annette and Ian Lines gave the PPC an				

		<p>insight into the work that has been taking place behind the scenes in the parish for many years. This covered the maintenance/fabric of the church property, financial and pastoral aspects of the parish. These tasks, roles and responsibilities must now be taken on by a new generation of parishioners if the parish is to have a successful future.</p>				
	S	<p>There are many parishioners who are carrying out work day-to-day that goes unacknowledged: Sr.L suggested that perhaps one of our first parish social events could be a "Thank You" gathering for all of these people (church cleaners, readers, sacristans, Eucharistic ministers, collectors, collection counter etc.)</p>				
	S	<p>It was mentioned that several parishioners had volunteered to help out with the parish from time-to-time but did not want to commit to anything regularly. It was agreed that while this is useful the parish needs people to "commit with more commitment", perhaps agreeing to taking on a role within the parish for 12 months. A rota a diarised list of tasks could be drawn up for each area of parish activity. At one time there was a Skills List within the parish (trusted people and contacts): perhaps this could be revisited.</p> <p>There was some discussion regarding whether or not it would be possible to appoint someone at The Transfiguration in the role of Caretaker (as per Christ the King where a caretaker is paid a stipend). Fr.F felt that this might not be financially possible.</p>				
5.	S	<p>SL thanked Fr.D for all his help and support in getting the PPC up and running in the Old Town.</p>				
6.		<p>After a prayer the meeting closed.</p>				

<b>Outstanding Actions</b>						
1.	A	<p>Sr.L has requested that one or more people be "trained up" regarding the organising of the various parish groups and rotas.</p>	Open	2	LC, TJ	Ongoing
2.	A	<p>It has been suggested that named photos of all of the Council members be posted on the notice board.</p>	Open	3	KK	Ongoing
3.	A	<p>It would also be helpful if two or three Parish Council members were available (and easily identifiable) at the end of each Sunday mass: this would take some of the burden off Sr.L and Fr.F who tend to be inundated at the end of mass.</p>	Open	2		
4.	A	<p>SC made a request for volunteers to take on various jobs within the parish: eg. the parish representative for Churches Together in Stevenage would like to step down from the role in the not too distant future.</p>	Open	2		
8.	A	<p>Sub-committee to come up with suggestions and ultimately a proposal (by mid-December) to address this issue, with the aim of presenting something to the Parish Finance Committee at their</p>	Open	2	MC,AF, KK,TL, MH, Sr.L	

		next meeting (January 26 <sup>th</sup> )				
9.	A	JP said that she would ask someone from the Filipino community to attend the next PPC meeting.	Open	3	JP	

<b>NEXT MEETING</b>	Sunday 1st February, 12pm at the Old Town Presbytery
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The purpose of the Parish Council is to promote and support the pastoral life of the parish in all of its aspects, both when gathered as a worshipping community and in daily life.